



Induct & Train

Digital Inductions & Training

Contractor Induction

- Company Health & Safety Policy
- Working at Height
- Site Rules 2024
- Contractor Safety



New Starter Induction

- Company Health & Safety Policy
- Company Rules
- IT & System Training
- Product Training

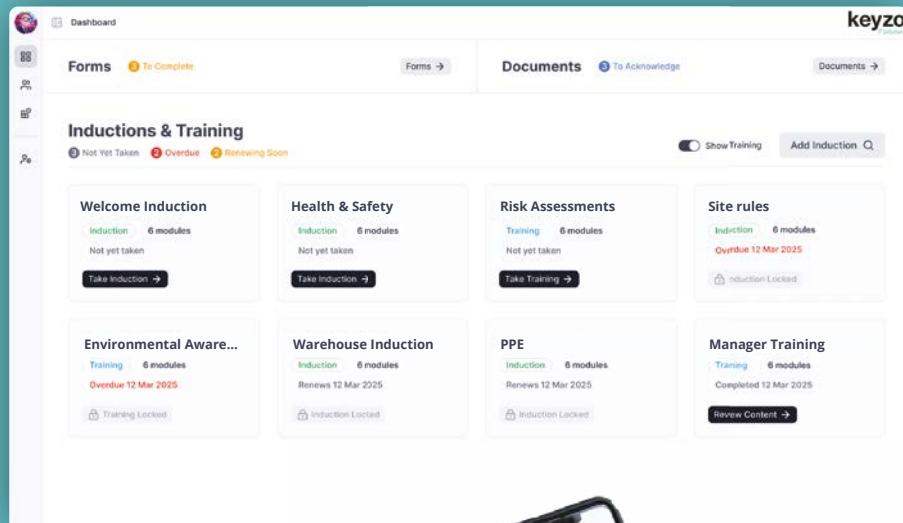


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Online inductions for all personnel

Issue inductions and provide access to training material online. Give personnel the opportunity to review essential training before their arrival on site.

Easily upload content and arrange into modules and inductions. Adjust how long inductions are valid for and have your refresher training automatically distributed at the right time.



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Dashboard

Forms To Complete Documents To Acknowledge

Inductions & Training

Not Yet Taken Overdue Renewing Soon

Show Training Add Induction Q

Welcome Induction

Induction 6 modules Not yet taken

Take Induction

Health & Safety

Induction 6 modules Not yet taken

Take Induction

Risk Assessments

Training 6 modules Not yet taken

Take Training

Site rules

Induction 6 modules Overdue 12 Mar 2025

Induction Locked

Environmental Awareness

Training 6 modules Overdue 12 Mar 2025

Training Locked

Warehouse Induction

Induction 6 modules Renews 12 Mar 2025

Induction Locked

PPE

Induction 6 modules Renews 12 Mar 2025

Induction Locked

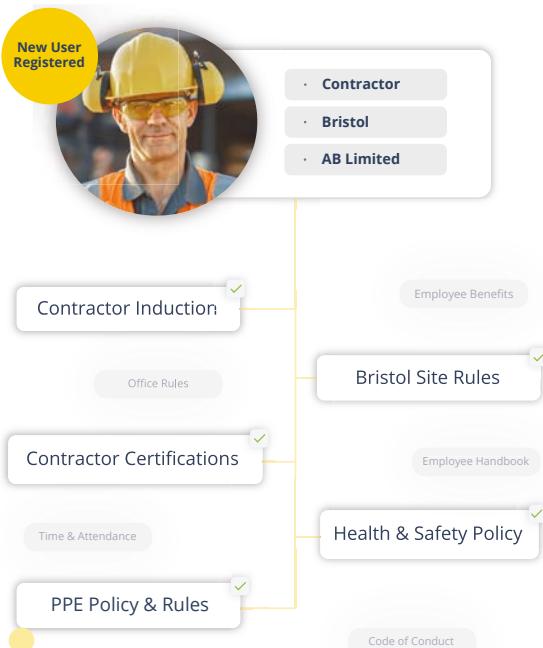
Manager Training

Training 6 modules Completed 12 Mar 2025

Review Content



Streamline your site access and automate training



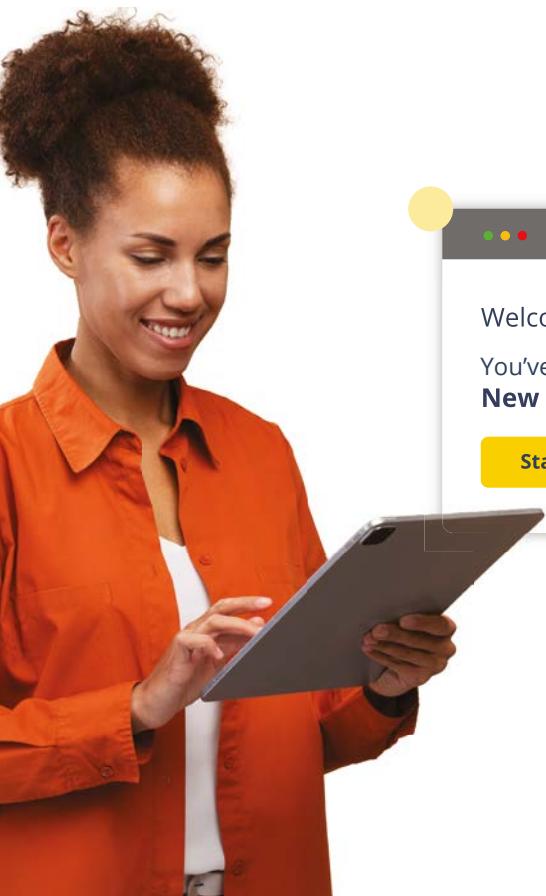
Auto assign inductions

Create workflows to auto-assign tailored inductions for each user, simplifying site training.

Request the right documents

Collect role-specific information upon registration, such as CSCS validation, certifications, insurance, qualifications and more.

Induct people before they arrive on site



Cross platform

Optimised for use on any device or platform, giving equal access to those with different technology.

Welcome!
You've been assigned:
New Starter Induction

Start induction

Accessibility

Uploads like videos are automatically compressed to accommodate signal and device-friendly learning for those in remote areas or with older devices.

Stay informed of site activity

Clock-in and out

Clock in and out of site with unique employee cards.

Cards are linked to user training, helping you maintain site compliance by flagging those with expired training.



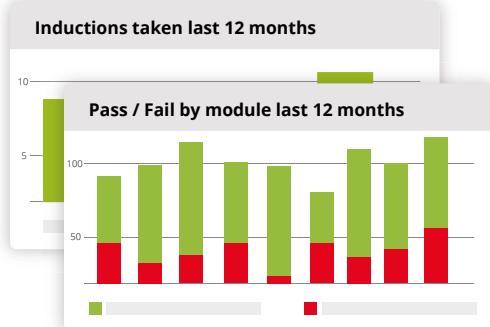
Time	Date	In/Out
08:57	29/04/24	Sign in
07:49	29/04/24	Sign in
07:43	29/04/24	Sign in
07:09	29/04/24	Sign in
17:51	28/04/24	Sign out
17:38	28/04/24	Sign out

View site activity

View all activity across all site locations.

Easily see who's currently on site, create an audit list, or check the number of hours worked.

Harness induction and training insights



Downloadable Reports

All data stored in Induct & Train is exportable to support auditing.

View reports by induction, user, sites, companies, department, documents and more.

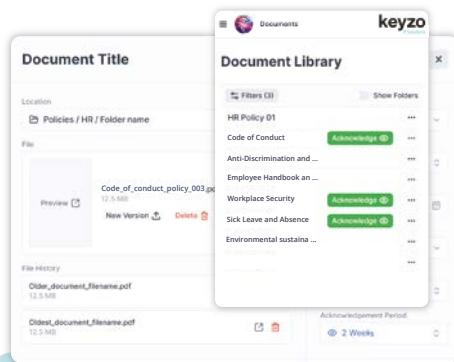
Dashboard

Keep a pulse check on all of your inductions and training via the dashboard.

Explore company-wide metrics such as total pass/fails or commonly failed questions.



Document management and forms



DocsHub

Store all of your important documents in one place.

Link documents to job roles or locations and automatically issue them to those who match.

Custom Forms

Create, send and track digital forms.

Live forms: 24/7 Access to important forms, like incident reports.

Assigned Forms: Manually issue forms on a need-to-know basis.

A screenshot of a 'Potential data breach Incident report' form. At the top, it says 'Please use this to make an internal request to report a potential data breach or security incident'. Below are several input fields: 'Reported by (Name, role)' (input: 'John Doe'), 'Date of breach' (input: 'Today's date'), 'Time of incident' (input: 'Time of incident'), 'Site where, temporal and/or geographical' (input: 'Birmingham'), 'Department, line, service and/or location' (input: 'Birmingham'), and 'Summary of incident' (input: 'Please add a full description of the incident'). Below these are two more input fields: 'Please detail any actions that you have already taken' and 'Please upload any files that are relevant'. At the bottom is a 'Next Step' button.

Custom workflows made simple

ePermit to Work

Create custom work permits, track statuses, and attach forms and photos all in one place.

- ✓ Auto flag expired permits
- ✓ Link related competencies
- ✓ Timestamped for compliance

Permit History

24-04-2025
Created for Firstname Lastname

25-04-2025
Filled out by contractor
Electrical Work

25-04-2025
Awaiting

FUTURE
PPE ISS

FUTURE
Work U

NEW

Assign Job

Job Name

Search Recipients

Firstname Lastname

Assign Tasks

Task Name 1
Mandatory

Task Name 2
Mandatory

Task Name 3
Optional

NEW

Job Name

PREFIX-123

Details

Job Category Repeating In Progress

name

Job Name

Job description

Site

London Office Location Staff Room

Start Date

14 May 2025 End Date 31 May 2025

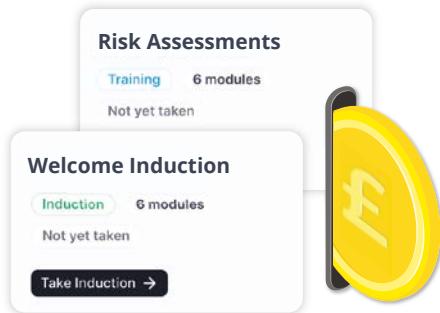
Repeat Period

Repeats every 14 days.

Jobs

Create and assign jobs, monitor progress and maintain visibility across your workforce. With real-time updates, checklists and photo uploads, the Jobs module keeps tasks organised, accountable and compliant.

Branded for you, built for flexibility



Induct & Go

A lightweight, pay-as-you-go solution for business that need to induct temporary, seasonal or irregular workers quickly and safely.

- ✓ Fast & simple inductions
- ✓ Essential reports

Make it your own

Our custom branding option allows you to match your organisation's visual identity, creating a seamless experience that reflects your culture and keeps every learner instantly engaged.



System safety and data **security**



Our infrastructure is secure and monitored 24/7, encrypted to secure traffic, and spread across two geographically separate data centres.

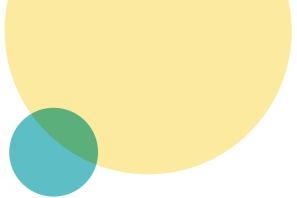
We are certified and maintain the standards of ISO 27001 and ISO 9001.

AWS are also certified and comply with:

- SOC 1/ISAE 3402, SOC 2, SOC 3
- FISMA, DIACAP, and FedRAMP
- PCI DSS Level 1
- ISO 9001, ISO 27001, ISO 2708



All system additions



Job Roles

Creation and allocation of role-based workflows.

On-Site

Track users on and off site, full audit logs, live data and reporting.

Notifications & alerts

Stay informed of urgent matters and manage tasks.

Red & Yellow Card Flagging

Maintain records of misconduct for users.

Security Desk

An induction register that displays induction status and info.

Jobs

Create jobs and allocate them to users, e.g. a task for a contractor.

Hosts / Visitors

Assign guests to hosts so security can inform the host of their arrival.

Companies Plus

Manage contractor companies by creating profiles and logging files.

DocsHub

Central library to manage and version control all your documents.

Self-Serve

Users can register themselves onto the system via a link.

Sites

Create site-specific information.

Quick Scan

Sign into site using digital identity/QR code.

Departments

Allows you to categorise users by department.

Multi-Profile

Users can have multiple inductions added to their account.

Forms

Create custom forms for users to complete.

ePermit to Work

Create custom ePermits and attach all related competencies.

Branding

Customise your space with brand colours and logos.

Induct & Go

Pay-as-you-go credit based inductions for seasonal work, agencies and more.

Your support, our priority.



Empowering businesses since 2009

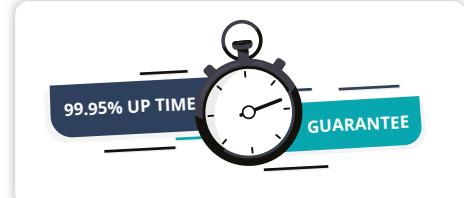
At Keyzo, we partner with you to understand your unique challenges and deliver reliable solutions tailored to your needs. Count on us to help you do more, every step of the way.

 Induct & Train	Alternatives
99.95% up time guarantee	✓ ✗
Regular feature releases	✓ SOME
Job role based work flows	✓ ✗
On-call 24/7 tech support	✓ ✗
Dedicated success manager	✓ ✗
Signal-friendly learning	✓ ✗



On-call 24/7
tech support

www.keyzo.co.uk



“By using keyzo we have smoother onboarding”



“Easy to use, clear concise reports”



Trusted by



Helped identify contractor companies
who are not SHE approved.

Derek Millar | **dsm-firmenich**

Get in touch

+44(0)1472 269 243 | info@keyzo.co.uk | keyzo.co.uk
Concorde House, Kirmington, North Lincolnshire
DN39 6YP, United Kingdom